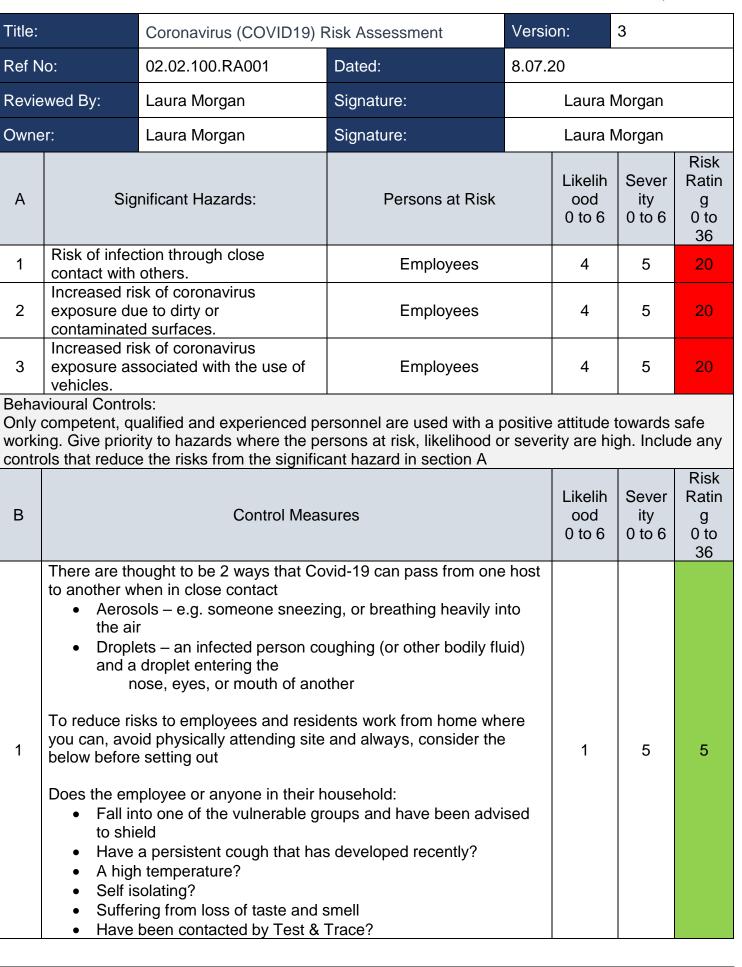
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	 Returned from abroad and are quarantining in relation to government guidance? self isolating for any other reason? 		
	If the answer is yes to any of these questions then a visit should not go ahead and the employee should be self isolating following government guidelines.		
	 If the risk of coronavirus is suspected or known to be present, staff will avoid attend physically and the case will be referred to coronavirus incident team within 4 hours to enable coordinated approach by all teams. To mitigate risk of coronavirus: Home / face to face visits: If these can be done over the phone or by video call we should aim to do so. If a visit cannot be avoided then we should phone ahead and ask the following questions: Does the person or anyone in the household: 		
	 Have a persistent cough that has developed recently? A high temperature? Suffering from loss of smell of taste Are self isolating? Are shielding? Have been contacted by Test & Trace? 		
	 Returned from abroad and are quarantining in relation to government guidance? self isolating for any other reason? 		
	If the answer is yes to any of these questions then a visit should not go ahead.		
	If the answer is unknown but suspected the visit should be put on hold until further information is made available, assessed by line manager and approach co-ordinated across teams.		
1 cont	If the visit has been assessed as unavoidable, ensure you have your lone worker device and lone working procedures are being followed in addition;		
	 Staff will make a dynamic assessment on the doorstep and each case handled accordingly. Reconfirm no one in the property has symptoms. Avoid entering the property. Interactions should take place at a 2m distance on the doorstep or outside where possible. 		

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	unavailable.			
	e) Avoid touching your nose, eyes or mouthf) Use anti-bacterial hand sanitizer 60% alcohol if soap and water			
	and drinking.			
	d) Always wash hands with soap and warm water before eating			
	c) Make sure all wounds are covered.			
	b) Avoid touching anything.			
	waste.			
	a) Wear nitrile gloves as required. If the presence of animal waste is apparent, staff must avoid coming into contact with the			
	verminous properties:			
	 Wear appropriate clothing and safety footwear in dirty and 			
	managers.			
2	Staff with underlying health concerns to review visits with line	1	5	5
	of in household waste.			
	 Gloves should be removed following NHS guidelines and disposed 			
	soon as possible and always after removing gloves and before eating and drinking.			
	• Always wash your hand thoroughly with warm water and soap as			
	belongings that have come into contact with surfaces.			
	belongings on surfaces that could be contaminated. Wipe down			
	 Wear nitrile gloves when required and avoid leaving bags or 			
	 Never eat or drink in occupied premises where there is a risk of coming into to contact with a hazardous material. 			
	Wash or sanitise your hands before and after entering a property			
	Covid-19 is thought live on hard surfaces for up to 72 hrs			
	verminous property if required.			
	 A UDC to be entered on the system to warn others of dirty and 			
	treatment is available if required.			
	property and contact a manager. Flea repellent and bite			
	 If the problem is prolific, staff are advised not to enter the 			
	 Wash clothes as soon as possible at a high temperature and shower. 			
	or house.			
	• Remove clothes and footwear at doorway before entering office			
	entering another property.			
	 Stamp your feet several times once you have left the property and it is safe to do so and always before getting into your car or 			
	possible.			
	tucked socks or boots and leave the property as soon as			
	 Wear appropriate PPE including wear long trousers, preferably 			
	risk staff will:			
	 In cases of dirty or verminous properties but no known covid 19 			
	possible.Remain in the property for as short a time as possible.			
	A distance of 2m between persons should be maintained as far as			
	leaving.			
	direct risk and sanitise your hands before doing so and again when			
	 Only enter a property if absolutely necessary e.g. to remedy a 			

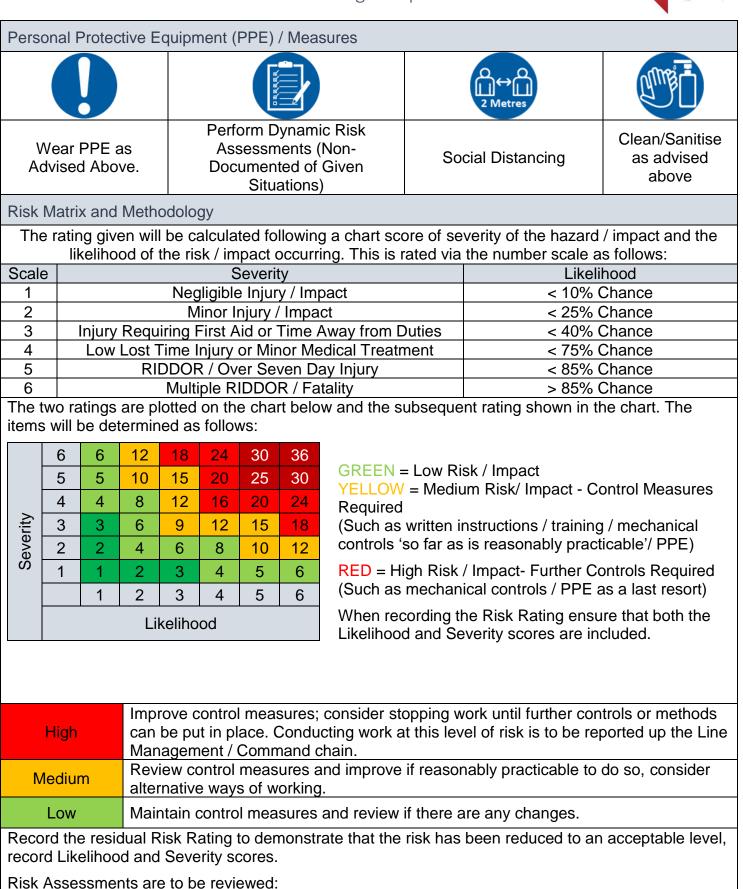


	g) Obtain advice as soon as possible.			
3	 Risk of infection associated with the use of vehicles. Officers should where possible travel to site in their own vehicle. Sanitise your hands before entering the vehicle. Vehicle sharing will only be permitted in exceptional circumstances e.g. in an emergency and numbers must be limited to as few as possible. If sharing a vehicle is necessary (and with approval from your head of service) officers must ensure it is well ventilated and that they do not face each other. Maintain as much distance as possible e.g. passenger can sit in the back seat Limit car sharers to small teams or partners and for as short a duration as possible Ensure the vehicle and common touch points are cleaned regularly using regular cleaning products. These include keys, door handles and fuel caps. Wear gloves when cleaning. If using a pooled vehicle e.g. Caravelle- clean common touch points before and after use and record who has been in the vehicle, and that is has been cleaned after use. Sanitise your hands before entering the vehicle. Clear and remove your waste from the vehicle regularly and if not your vehicle remove personal belongings at the end of the working day. 	1	5	5
Add	 Each team should evaluate the risks above to determine whether they apply and take appropriate measures to reduce those risks. Check the following GOV.UK Websites: <u>GOV.UK - Government Response</u> <u>GOV.UK - Stay at Home Guidance</u> <u>GOV.UK - Guidance on Social Distancing and for Vulnerable People</u> <u>GOV.UK - New Guidance for Households with Possible COVID-19 Infection</u> 			

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- Annually
- If there is reason to doubt the effectiveness of the assessment
- Following an accident or near miss

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- Following significant changes to the task, process or procedure
- Following the introduction of more vulnerable personnel

It will be the duty of the responsible person to ensure the control measures above are in place and are being adhered to by all operatives at all times. Regular monitoring will be completed by the responsible person and any queries or concerns regarding the controls should be directed to a responsible person immediately. Operatives also have a responsibility in accordance with Section 2 (7) of the Health and Safety at Work Act to comply with their employer and work in a safe manner at all times not putting themselves or others at risk of injury through their actions.

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